

## **Safety Committee Meeting March 01, 2019**

**Present:** Elida Cabrera, Diana Bordner, Katie Smith, Ian Larson, Laura Lakavage, Karen Wolters, Stacey Daniszewski, Hannah Reinhardt, Caitlin Fernandez, Patty Gutierrez, Ally Ryals, Melodee Sewell, Lori Henderson, Carry Grimes, Amy Hensley, Alissa Podesta, Amber Weathers

### **Laurie called meeting to order at 1:05**

Accepted meeting minutes from the previous meeting.

Laurie recommended the start time for these meetings begin at 1:15 to allow reps more time to arrive since many folks have center team meetings back to back, making it challenging to arrive on time. Everyone agreed to this change. The meeting will continue to end by 3:00 pm.

### **Accident/Near Miss:**

1. Walking angry student to office who then scratched employee's wrist.
2. Kicked by student.
3. Head butted by student
4. Was hit by a chair thrown by child at another peer.
5. Hit by child on arm
6. Spit on by child.
7. Child kicked and caught employee's hand and broke the skin.
8. Employee was head butted in the chin by student causing jaw pain with a chipped tooth.
9. Employee smashed finger in kitchen drawer
10. Employee scratched by student

### **Action Items:**

1. Laurie will look into different covers for the sandbox.

### **Center Safety Concerns:**



1. EP; Position of the playhouse is a concern however there isn't anything that can be done. Concerns of congestion at the door during pick up and drop off in the afternoon. Overlapping times and parents.
2. FTL; Concern of excessive force needed to open the front door. Laurie suggested to submit another work order to be fixed.
3. ABC; Cats are still using the sandbox as a litter box.

### **Investigating Incidents: digging deep to the root cause**

1. An accident is an unplanned, unwanted, but controllable event which disrupts the work process and causes injury to people.
2. An incident may disrupt the work process but does NOT result in injury or damage. A "wake up call".
3. Direct Cause- unplanned release of energy or hazardous materials.

- a. In direct cause- unsafe acts and/or unsafe conditions
  - b. Root Cause- Policies and decisions, personal factors, environmental factors.
4. The “five whys” is one of the simplest of the root cause analysis methods. It is a question-asking method used to explore the cause/effect relationships underlying a particular problem. Ultimately the goal of applying the 5 whys method is to determine a root cause of a defect or problem.

**Meeting evaluation:**

	
Small group activity	Too much time spend on child behavior incident reports.
Power Point and Visibility	

Laurie will meet with Josephine County Reps on March 08, 2019

Next Jackson county Meeting is April 5th, 2019 at 1:15

Meeting concluded at 2:59

Submitted by:

Jonnie Cox

Operations & Procurement specialist